



Name of Procuring Entity	: <b>DSSC</b>	Purchase Request No.	: _____
RFQ Date	: <b>12-03-2021</b>	PR Recorded Date	: <b>12-02-2021</b>
Standard Form Title	: <b>REQUEST FOR QUOTATION</b>	Office/End User	: _____

*Company Name	:	_____	
*Address	:	_____	
*Contact No.	:	_____	*TIN NO. [ ]VAT [ ]NVAT : _____
*Bank Account Name (LBP)	:	_____	*Bank Account Number : _____

**TERMS AND CONDITIONS:**

- All Entries must be type written of legibly written.
- Place of Delivery : Davao del Sur State College Delivery Period : **within 30 days**  
 Date of Delivery : \_\_\_\_\_ Payment Term : \_\_\_\_\_  
 Please be informed that upon receipt of the approved funded Purchase Order (PO). Administrative Penalties pursuant to Sec. 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be at of **three (3)** Months for supplies and materials, **One (1)** year for Equipment from date of acceptance by end user.
- Price Validity shall be for a period of \_\_\_\_\_ Calendar days.
- Updated and certified PhilGEP's Registration Certificate. Mayors permit, and SEC/DTI shall be enclosed in the submission of quotation in a sealed envelope.
- Bidders must properly fill-up and quote on all items specified.
- Please indicate the Brand and/or Model for each items being offered and/or submit original brochures showing certification of the product (if applicable).
- A bid document fee of ( Php \_\_\_\_\_ ) will be collected and included in the submission of quotation as provided in section 17.4 of IRR of RA-9184.
- That the DSSC Bids and Award Committee reserved the right to accept or reject any or all bid, and annul the bidding process any time before contract award without incurring any liability to the affected bidders.
- The approved budget ceiling for this procurement is, **Php 85,600.00**

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stipulated and submit your quotation duly signed by your representative not later than 05:00 pm of \_\_\_\_\_ in the return envelope attached herewith to the BAC Secretariat, DSSC, Davao del Sur or send through email to [psu@dssc](mailto:psu@dssc).

  
**EDUARDO F. AQUINO, MS**  
 BAC Chairman

ITEM NO.	ITEMS AND DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	<b>SUPPLY AND INSTALLATION OF VARIOUS SEMI-EXPANDABLE OFFICE FURNITURES AND FIXTURES</b>				
<b>1</b>	<b>MULTI-PURPOSE CHAIR</b>	<b>4</b>	<b>pc</b>		
	Foldable and practical multi-purpose chair designed for versatility				
	Utility Chair with PVC Backrest and Seat				
	Foldable for convenience				
	Color: Black				
	Dimensions: 46(W)x48(D)x75(H)cm				
<b>2</b>	<b>FOLDING WORKING TABLE</b>	<b>2</b>	<b>pc</b>		
	Folding table in particle board with MATT melamine on both sides				
	With two-layer, black powder-coated steel frame				
	30*30 square tube, 0.8mm thickness				
	Height adjustable				
	Color: Gray				
	Dimensions: 120(W)x40(D)x75(H)cm				
<b>3</b>	<b>STEEL MOBILE PEDESTAL</b>	<b>4</b>	<b>pc</b>		
	3 Drawer Steel Mobile Pedestal with Central Lock				
	Large bottom file drawer can accommodate letter, legal size files				
	with wheels				
	Material: Steel Metal				
	Handle: Recessed				
	Color: Powder Coated Light Gray Finish				
	Length: 400mm				



	Width: 560mm				
	Height: 675mm				
<b>4</b>	<b>STEEL VERTICAL 4-DRAWER CABINET</b>	<b>2</b>	<b>pc</b>		
	4-Drawer Lateral Filing Cabinet with Anti-Tilt Lock Mechanism/ KD				
	With Steel Handle Lock				
	Compatible with A4,FC,letter and legal size files				
	Color: Gray				
	Dimensions: 90(W)x45(D)x103(H)cm				
<b>5</b>	<b>OFFICE TABLE</b>	<b>2</b>	<b>pc</b>		
	Industrial Writing Table				
	with White/Gray/Black Metal Leg and Front Panel, Perforated Design, Laminated Wenge TableTop				
	25mm MFC Table in Laminated Finish with 2mm PVC Edging				
	Round Grommet for Wiring				
	Powder Coated White/Gray/Black				
	Dimensions: Length: 1200mm; Width: 600mm; Height: 750mm				
<b>6</b>	<b>WATER DISPENSER</b>	<b>1</b>	<b>pc</b>		
	Bottom loading hot, cool and cold water dispenser				
	Triple faucet				
	With safety lock for hot water button				
	With LED indicator for cooling, heating and empty bottle				
	Shiny black with silver accent				
	85 watts cooling power down to 10°C				
	500 watts heating power up to 90°C				
	2.0 liters per hour cooling capacity				
	5.0 liters per hour heating capacityDimension (cm):(L)31x(W)33x(H)103.5				
<b>Purpose:</b> Establishment of DSSC's Community Radio Station		<b>Grand Total:</b>			

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
 Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Condition, I / We quote you on the item(s) as prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I / We concur with the Terms and Conditions specified by the DSSC

\_\_\_\_\_  
 Canvasser  
**NOTE: PLEASE FILL UP NECESSARY INFORMATION MARKED AS (\*)**

\_\_\_\_\_  
 Printed Name / Signature / Date