



REQUEST FOR QUOTATION

Company Name/TIN: _____
 Business Address: _____

Date: 12-10-2022
 PR No: 2022-12-0842

Please quote your lowest price on the item/s listed below, subject to the terms and conditions stipulated, and submit your quotation duly signed by your representative not later than _____ in the return envelope to the BAC Secretariat, DSSC, Matti, Digos City, or email to psu@dssc.edu.ph.

TERMS AND CONDITIONS:

1. **Delivery period:** Ten (10) calendar days from receipt of Purchase Order.
2. **Warranty:** 3 months for supplies & materials; 1 year for equipment from date of acceptance by the Procuring Entity.
3. **Price validity:** _____ calendar days
4. **Documentary requirements:** Mayor's Permit, SEC/DTI (PhilGEPS Reg.Cert., Omnibus Sworn Statement, ITR, if applicable)
5. The approved budget ceiling for this procurement is, **Php 466,000.00**

RACHEL R. YONTING
Procurement Service Unit Head/BAC Secretariat

Item No.	Qty.	Unit	Item Description	Brand/Make	Unit Cost	Total Cost		
1	LOT	1	Meals and Snacks, Hotel Accommodation and Venue Rental for DSSC Employees for Year-End Assessment (Institutional Performance Review (1st and 2nd Sem 2022)/Performance Planning (1st and 2nd Sem 2023); DSSC RDE Year End Project Assessment and Project Planning; and Year-End Learning and Development) on December 20-23, 2022					
				RDE Review				
				Meals and Snacks				
			60	paxes	1 Meal and 2 Snacks			
					INSTI-WIDE ASSESSMENT/TARGET SETTING/CMEC			
					Meals and Snacks			
			35	paxes	2 Meals and 3 Snacks			
					LEARNING AND DEVELOPMENT			
					Meals and Snacks			
			200	paxes	1 Meal and 1 Snack (Heavy Dinner)			
					Menu:			
					PM Snacks: Tuna Sandwich, Coke/Sprite Solo			
		Dinner: Rice, Beef Steak with Brocoli, Chicken Cordon Bleu, Fish Kinilaw, Lumpia Shanghai, Fruited Macaroni Salad, Tuna Sweet and Sour,						



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		Morcon, Chicken Buffalo, Patatim and Softdrinks			
GRAND TOTAL					

Delivery Period: _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. If the space for delivery period, warranty, and price validity are left blank, it means that I/ We concur with the terms and conditions specified by the Davao del Sur State College (DSSC).

Canvasser

Printed Name and Signature
Contact Details:
 Landline: _____
 Mobile No. _____
 E-mail address: _____
 Date signed: _____