



REQUEST FOR QUOTATION

Company Name/TIN: _____

Date: **11-22-2022**

Business Address: _____

PR No: **2022-10-0801**

Please quote your lowest price on the item/s listed below, subject to the terms and conditions stipulated, and submit your quotation duly signed by your representative not later than _____ in the return envelope to the BAC Secretariat, DSSC, Matti, Digos City, or email to psu@dssc.edu.ph.

TERMS AND CONDITIONS:

1. **Delivery period:** _____ calendar days from receipt of Purchase Order.
2. **Warranty:** 3 months for supplies & materials; 1 year for equipment from date of acceptance by the Procuring Entity.
3. **Price validity:** _____ calendar days
4. **Documentary requirements:** Mayor's Permit, SEC/DTI (PhilGEPS Reg.Cert., Omnibus Sworn Statement, ITR, if applicable)
5. The approved budget ceiling for this procurement is, **Php 211,750.00**

(Signature)
RACHEL R. YONTING

Procurement Service Unit Head/BAC Secretariat

Item No.	Qty.	Unit	Item Description	Brand/Make	Unit Cost	Total Cost
1	1,500	pcs	Jacket (transcript)			
2			Envelope (cardboard type, long size)			
	3,000	Pcs	Blue Color			
	1,500	pcs	Red Color			
3	3,500	pcs	Security Paper (for transcript of record)			
4	11,000	pcs	Blue Paper for Cert. of Enrollment (Long)			
GRAND TOTAL:						

Delivery Period: _____

Warranty : _____

Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. If the space for delivery period, warranty, and price validity are left blank, it means that I/ We concur with the terms and conditions specified by the Davao del Sur State College (DSSC).

 Canvasser

Printed Name and Signature

Contact Details:

Landline: _____

Mobile No. _____

E-mail address: _____

Date signed: _____