



REQUEST FOR QUOTATION

Company Name/TIN: _____
 Business Address: _____

Date: 03-02-2023
 PR No: 2023-02-0129

Please quote your lowest price on the item/s listed below, subject to the terms and conditions stipulated, and submit your quotation duly signed by your representative not later than _____ in the return envelope to the BAC Secretariat, DSSC, Matti, Digos City, or email to psu@dssc.edu.ph.

TERMS AND CONDITIONS:

1. **Delivery period:** _____ calendar days from receipt of Purchase Order.
2. **Warranty:** 3 months for supplies & materials; 1 year for equipment from date of acceptance by the Procuring Entity.
3. **Price validity:** _____ calendar days
4. **Documentary requirements:** Mayor's Permit, SEC/DTI (PhilGEPS Reg.Cert., Omnibus Sworn Statement, ITR, if applicable)
5. The approved budget ceiling for this procurement is, **Php 144,900.00**

RACHEL R. YONTING
 Procurement Service Unit Head/BAC Secretariat

| Item No. | Qty. | Unit | Item Description | Brand/Make | Unit Cost | Total Cost |
|---------------------|------|------|--|------------|-----------|------------|
| | | | Supplies and Materials Expenses | | | |
| 1 | 2 | Pcs | Extension Wire | | | |
| 2 | 1 | Pc | Wall clock | | | |
| 3 | 25 | sets | Book End | | | |
| 4 | 1 | Set | Laminating Film (1000 pcs.) | | | |
| 5 | 1 | Pc | Magic Mop | | | |
| 6 | 2 | Pcs | Tape Dispenser | | | |
| 7 | 1 | pc | Paper Cutter | | | |
| 8 | 1 | Pc | Vertical File Cabinet | | | |
| | | | Other Machinery and Equipment Expenses | | | |
| 9 | 2 | Sets | ALL IN ONE DESKTOP Office Computer | | | |
| 10 | 1 | pc | 27 inch Intel i7 16+512GB Curved screen Aio Intel i7 All in One Pc Desktop Voor large screen PC computer | | | |
| GRAND TOTAL: | | | | | | |

Delivery Period: _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. If the space for delivery period, warranty, and price validity are left blank, it means that I/ We concur with the terms and conditions specified by the Davao del Sur State College (DSSC).



Canvasser
and Signature

| ISSUE STATUS | REV. NO. | EFFECTIVE DATE | PAGE NO. |
|--------------|----------|----------------|----------|
| 01 | 00 | 09.01.2022 | 1 of 1 |

Printed Name

Contact Details:

Landline: _____

Mobile No. _____

E-mail address: _____

Date signed: _____