



REQUEST FOR QUOTATION

Company Name/TIN: _____
 Business Address: _____

Date: May 16, 2023
 PR No: 2023-05-0262

Please quote your lowest price on the item/s listed below, subject to the terms and conditions stipulated, and submit your quotation duly signed by your representative not later than **May 19, 2023; 05:00 P.M.** in the return envelope to the BAC Secretariat, DSSC, Matti, Digos City, or email to psu@dssc.edu.ph.

TERMS AND CONDITIONS:

- Delivery period:** 15 calendar days from receipt of Purchase Order.
- Warranty:** 3 months for supplies & materials; 1 year for equipment from date of acceptance by the Procuring Entity.
- Price validity:** _____ calendar days
- Documentary requirements:** PhilGEPS Reg. Cert., Mayor's Permit, SEC/DTI (Omnibus Sworn Statement, ITR, if applicable)
- The approved budget ceiling for this procurement is, **Php 147,850.00**

RACHEL R. YONTING
Procurement Service Unit Head/BAC Secretariat

Item No.	Qty.	Unit	Item Description	Brand/Make	Unit Cost	Total Cost
1	7	bot	Computer Ink (003)- Black			
2	3	bot	Computer Ink (003)- Magenta			
3	3	bot	Computer Ink (003)- Yellow			
4	3	bot	Computer Ink (003)- Cyan			
5	7	ctrg	Computer Ink Deskjet 2010- Black			
6	7	ctrg	Computer Ink Deskjet 2010- Tricolor			
7	500	pcs	Gold Seal for Diploma			
8	1,000	pcs	Jacket for Diploma			
9	500	pcs	Paper for Diploma			
10	5	rolls	Ribbons for Diploma			
11	3,500	pcs	Security Paper (for transcript of record)			
GRAND TOTAL:						

Delivery Period: _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. If the space for delivery period, warranty, and price validity are left blank, it means that I/ We concur with the terms and conditions specified by the Davao del Sur State College (DSSC).

 Canvasser

Printed Name and Signature

Contact Details:

Landline: _____

Mobile No. _____

E-mail address: _____

Date signed: _____